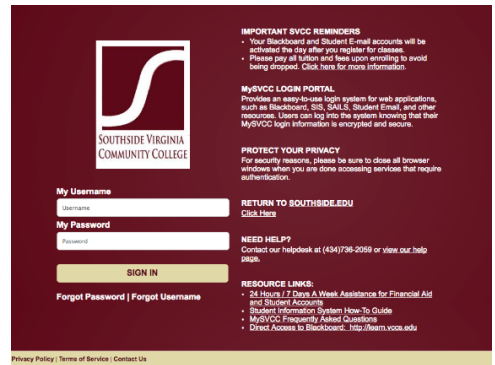# *Access your 2018-2019 Financial Aid*

Access MySVCC & SIS

1. Go to www.southside.edu, click on MySVCC to the left of the scrolling picture, then click Log In to MySVCC, Or go to sv.my.vccs.edu Input your **username** and **password**. MySVCC is a single login to access your web based Blackboard, Student Information System (SIS), and Student Email accounts with only one username and password to remember. **Are you having Username or Password Problems?** Use the Forgot Password link to retrieve your password. Use the Forgot Username to lookup your username. If you continue to have problems, call our helpdesk at (434) 736-2059.

2. Click the **SIS**: Student Information System icon.

3. Click the Student Center link

Check Your Messages

4. Click on the Message Center link to see any outstanding messages.
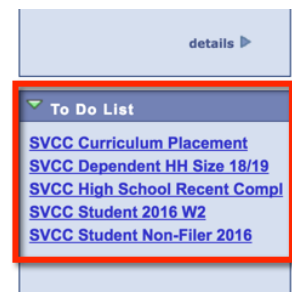5. You should read any unread messages by clicking each of the links.

	Institution	Department	Regarding	Subject	Sent	Expires	Archived
1	Southside Va Community College	Financial Aid	Your Financial Aid	Welcome to Financial Aid at SVCC	01/18/2018 09:26 PM	06/30/2019	
2	Southside Va Community College	Financial Aid	Your Financial Aid	General Information	01/18/2018 03:50 PM	01/18/2020	

6. Take action as requested in the messages. Some messages will alert you to check your checklist items or contact counseling.
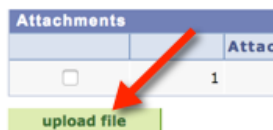
Check your *To Do List* Items

7. From the Student Center page, Click each items in your To Do List to review all of your outstanding checklist items. Anything in bold has not been read and/or completed by you. Each checklist item directs you to complete a task.
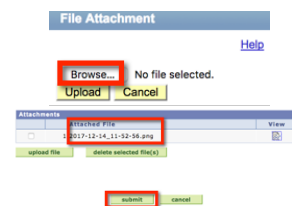8. Upload your documents or complete the fillable fields.

Upload your documents

Click the Upload File Button

Click the Browse button, find your file, and click open.

Verify your file loaded, click the submit button.

Your checklist item will still be listed but not bold.

Fillable Fields

Verify the Aid Year. Complete the fields as required by the text. Click the Submit button.

Your checklist item will still be listed but not bold.

SVCC is pleased to offer **24/7 assistance** with Financial Aid and Student Financial Services inquiries! For assistance by telephone, please call our toll free Support Center at **855-877-3943**. To submit a question or document electronically or for live chat, please visit our Support Center at http://mysupport.southside.edu. Representatives are now available to assist you **24 hours a day, 365 days a year**.

Check Your Awards

Your awards are viewable in your Student Center of SIS. Complete Steps 1-3. Under the Finances section, check your college to ensure **Southside Va Community College** is listed.

Click <u>View Financial Aid</u>

Select the Aid Year: 2019 – Federal Aid Year 2018-2019

Your award summary is listed and broken down by semester. *Awards vary by student and need. Review your award notification for complete details.*

Satisfactory Academic Progress

You will be notified through the Message Center of any issues with your Satisfactory Academic Progress (SAP). *In order to receive financial aid, you must maintain Satisfactory Academic Progress (SAP). All terms of attendance are considered whether or not aid was received for those terms. Transfer credits accepted toward your program of study will count in the 67% and 150% rules.*

Financial Aid Class Eligibility

You will be notified through the Message Center of any issues with your Financial Aid Class Eligibility (FACA). *You must take classes that are eligible for financial aid. Ensure that you are in the correct classes or you will have to pay out of pocket for the ineligible classes. The classes that you are enrolled in must count toward a requirement in your degree.*

Click <u>View Financial Aid</u>
Select the Aid Year
Click <u>View Course Eligibility</u>

Ensure all classes have a green check box. If any classes have a red X, these are not financial aid eligible. Contact counseling or your academic advisor for assistance.

Download our Mobile App

1. Go to the app store on your device and search for VCCS Mobile
2. Download this app to your device
3. Open the app and select Southside Virginia Community College from the list

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