

VETERAN TRANSCRIPT EVALUATION

1. You are required to submit transcripts for evaluation for transfer credit.
2. Request official transcripts from all previously attended institutions, AP scores, CLEP scores and military training be sent to SVCC. Official transcripts are not required from other VCCS schools. All transcripts must be received in a sealed envelope or electronically from the institution to be considered official.

_____ <i>Student's First Name</i>	_____ <i>Last Name</i>	_____ <i>Student ID Number</i>
_____ <i>VCCS Email</i>	_____ <i>@email.vccs.edu</i>	_____ <i>()</i>
		_____ <i>Phone Number</i>

Program of study at SVCC: _____

List all college transcripts, CLEP/AP scores, military training, to be evaluated:

I understand the following:

- **I must be enrolled in a program of study at SVCC.**
- Transcript evaluation requests must be submitted if I am planning to complete a degree or certificate program at SVCC.
- Only courses that apply to the declared program of study indicated above will be transferred. I will need to submit another request form if I change my program and would like a re-evaluation for the new program.
- In order to receive transfer credit from another institution, that institution has to be accredited by a regional accrediting agency or association.
- Grades do not transfer and thus will not affect my GPA at SVCC.
- Only credit courses with a grade of "C" or higher will transfer. Grades of "P" or "S" will not transfer unless the transcript legend indicates that it is equivalent to a "C" or higher. Developmental courses do not transfer.
- It is my responsibility to review transfer credit awarded via my SIS account. Any questions should be directed to the Registrar's Office.
- This request covers courses that are a part of the record at the time of the request. Another request will be needed for additional courses taken after this initial request.

I do not have any transfer credits.

Student Signature: _____

Date: _____

Shana Dix, Registrar: _____

Date: _____